

GLOBAL EXPERTS INSTITUTE FOR TRAINING.
ISO 9001-2008 TRAINING PROVISION CERTIFIED

Train the Trainer

Schedule Dates:

Start Date	End Date	Place	Trainer
23 June	4 July	Dubai – SwissOtel Al.Murooj	Dr.Mohamed Afif

Program Introduction:

The "Train the Trainer" course is designed to equip individuals with the necessary skills and knowledge to effectively deliver training sessions. This comprehensive program focuses on enhancing participants' ability to design, facilitate, and evaluate training programs across various industries. Through interactive sessions and practical exercises, participants will learn best practices in adult learning, instructional design, and facilitation techniques.

Program Objective:

- ✓ Understand the principles of adult learning theory and their application in training.
- ✓ Develop effective instructional design skills to create engaging and impactful training materials.
- ✓ Enhance facilitation skills to deliver dynamic and interactive training sessions.
- ✓ Learn techniques for managing group dynamics and fostering a positive learning environment.
- ✓ Explore different training methodologies and select the most suitable approach for specific learning objectives.
- ✓ Gain confidence in handling challenging situations and addressing participant needs during training sessions.
- ✓ Master the art of providing constructive feedback and evaluating training effectiveness.
- ✓ Acquire tools and resources for ongoing professional development as a trainer.
- ✓ Foster a culture of continuous learning and improvement within training programs.
- ✓ Understand the importance of diversity and inclusion in training delivery and adapt training methods accordingly.

Who should attend?

- Aspiring trainers seeking to develop their training skills and advance their careers in the field of learning and development.
- Experienced trainers looking to refresh their knowledge and learn new techniques for delivering impactful training sessions.
- Human resources professionals responsible for designing and implementing training programs within their organizations.
- Subject matter experts transitioning into training roles and needing to build their facilitation and instructional design skills.

Program Outlines

Day One

- Adult Learning Principles and Theories
- Needs Assessment and Training Objectives
- Instructional Design Models and Frameworks

Day Two

- Developing Engaging Training Materials
- Interactive Training Techniques
- Effective Communication Skills for Trainers

Day Three

- Managing Group Dynamics and Classroom Behavior
- Facilitating Virtual Training Sessions
- Incorporating Technology into Training Delivery

Day Four

- Assessing Learning Styles and Preferences
- Creating Impactful Learning Experiences
- Handling Difficult Participants and Challenging Situations

Day Five

- Providing Constructive Feedback to Learners
- Evaluating Training Effectiveness and ROI
- Continuous Improvement in Training Programs

Day Six

- Diversity and Inclusion in Training Delivery
- Building Rapport and Establishing Credibility as a Trainer
- Time Management for Trainers

Day Seven

- Professionalism and Ethics in Training Practice
- Career Development for Trainers
- Leveraging Gamification and Interactive Learning Tools

Day Eight

- Storytelling and Visual Communication in Training
- Active Listening and Questioning Techniques
- Incorporating Experiential Learning Activities

Day Nine

- Creating Engaging Icebreakers and Energizers
- Understanding Learning Preferences and Styles
- Adapting Training Content for Different Audiences

Day Ten

- Cultivating a Growth Mindset in Training
- Building Confidence and Overcoming Public Speaking Anxiety
- Creating a Positive Learning Environment

Training Methodology:

- Slide presentations
- Interactive discussion
- Simulations and Gamification
- Online Video material

Cost Quotation in Kuwaiti Dinars

The total cost includes:

- 🌐 Instructor(s) expenses
- 🌐 Training materials
- 🌐 Certification from (**International Society for Trainers & Developer**)
- 🌐 Lunch Buffett

Total Cost: 2000 KD per Participant

(Two Thousand Kuwaiti Dinar)