

GLOBAL EXPERTS INSTITUTE FOR TRAINING.
ISO 9001-2008 TRAINING PROVISION CERTIFIED

Petroleum Training Centre, Ahmadi, Kuwait

Teamwork & Relationship Building

Schedule Dates:

Start Date	End Date	Place
23 June	27 June 2024	Istanbul – Mercure Bomonti - Hotel

Overview:

Teams may be portrayed as effective work groups whose effectiveness rests in the degree of motivation, co-ordination and purpose and whose synergy produces an energy and creativity which beyond them as individuals.

Course Objectives:

- ✓ Understand and practice critical Elements of Interpersonal and Communication Skills
- ✓ Understand how to blend and communicate with different style.
- ✓ Listening and Responding effectively to Others
- ✓ Understand and practice team building theories
- ✓ Discuss the four behaviors of team building.
- ✓ Identify the main obstacles to effective team working.
- ✓ Understand the critical components required for a high-performance team.
- ✓ Explain the benefits of developing and maintaining effective team working.

Who Should Attend?

Managers – Seniors – Admin Staff - Heads and team members

Program Outlines

Day One

- Introduce participants to the value of teamwork, both for the individual and for the organization
- Familiarize participants with the concept of teamwork and the stages of forming an effective team
- **High Performing Team**
 - ✓ Characteristics
 - ✓ Maintenance
 - ✓ Causes of low performance

Day Two

- Group exercises to promote the concept of teamwork
- Practical applications to introduce team members to their role within the group and contribute to the achievement of the team's goals by completing their share of work in a timely manner
- Identify team building models
- Experiential games to enhance effective listening skills

Day Three

- Case studies on the barriers of communication
- Exercises on using effective communication in the counseling process
- Identify factors which influence the communication process
- Apply therapeutic techniques and help participants utilize them through workshop activities

Day Four

- Systematic approach to Team Work
- Scope and expectations
- Briefing, training
- Performing the task
- Monitoring and reviewing

Day Five

Creating the Right Environment for Trust and Collaboration

- Building our own unique character and charisma
- Discovering our personal strengths and blind spots

- Recognition of individual and team achievements. feeding forward

Why Teams Fail

- ✓ People
- ✓ Communication
- ✓ Resources
- ✓ Objectives
- ✓ Weariness

Training Methodology:

- Slide presentations
- Interactive discussion
- Simulations and Gamification
- Online Video material

Cost Quotation in Kuwaiti Dinars

The total cost includes:

- 🌐 Instructor(s) expenses
- 🌐 Training materials
- 🌐 Certification
- 🌐 Lunch Buffett

Total Cost: 1250 KD per Participant
(One Thousand Two Hundred Fifty Kuwaiti Dinar)